



Government of Bihar
BIHAR RURAL LIVELIHOODS PROMOTION SOCIETY
(State Rural Livelihoods Mission)
3rd Floor, Annex-II, Vidyut Bhawan, Bailey Road, Patna
Phone: +91- 612-2504980/2504981 Fax: +91- 612-
2504960
Email: info@brlp.in, website: www.brlp.in



REQUEST FOR EXPRESSION OF INTEREST

Expression of Interest [EoI] For Hiring of CA Firms for Internal Audits of Head Office (SPMU) and Thirty Eighty Districts Offices (DPCUs) with its Block Offices (BPIUs) in Bihar Rural Livelihoods Promotion Society for the FY 2022-23

The Government of Bihar has received a credit from International Development Association in various currencies towards the cost of Bihar Transformative Development Project (BTDP) through Govt. of India and intends to apply a part of the proceeds of this credit to payment under the contract for hiring services of Chartered Accountant firms for Internal Audit of Bihar Rural Livelihoods Promotion Society (BRLPS) for the financial year 2022-23. BRLPS is also implementing NRETP, NRLM, various other NRLM sponsored projects and other project across 534 blocks in 38 districts of Bihar. BRLPS has been designated as State Rural Livelihood Mission for rolling out National Rural Livelihoods Mission in the state

1. Internal Audit Assignment Packages

Internal Audit assignments of all the districts and state have been divided into 20 packages. 19 packages consisting of two districts will be treated as one assignment and one package for SPMU as under:

Assignment - I (Motihari & Sheohar)	Assignment - XI (Bettiah & Gopalganj)
Assignment - II (Gaya & Arwal)	Assignment - XII (Begusarai & Khagaria)
Assignment - III (Patna & Sheikhpura)	Assignment - XIII (Sitamarhi & Kishanganj)
Assignment - IV (Madhubani & Saharsa)	Assignment - XIV (Muzaffarpur & Buxar)
Assignment - V (Nalanda & Munger)	Assignment - XV (Bhagalpur & Banka)
Assignment - VI (Samastipur and Jamui)	Assignment - XVI (Katihar & Araria)
Assignment - VII (Saran & Jehanabad)	Assignment - XVII (Vaishali & Bhojpur)
Assignment - VIII (Rohtas & Aurangabad)	Assignment - XVIII (Purnea & Supaul)
Assignment - IX (Darbhanga & Madhepura)	Assignment - XIX (Nawada & Kaimur)
Assignment - X (Siwan & Lakhisarai)	Assignment - XX (SPMU, Patna)

In case, if no agency qualifies for any assignment, the award for that assignment may be given to the agency who has scored highest score in H2 status having lowest rate amongst all the 19 assignments.

BRLPS now invites eligible Chartered Accountants firms to indicate their interest in providing the services. Interested CA Firms must provide required information in the Tabular Format substantiating that they have the required qualifications, relevant experience, availability of appropriate team and financial capability to perform the services under the indicated assignment.

2. Eligibility Criteria

Eligibility for submission of EoI proposal, subject to minimum requirements indicated there against, are as under:

S.N.	Basic Eligibility Criteria	Minimum Requirements
2.1	Audit firm shall be empanelled with office of the Comptroller & Auditor General of India for the FY 2022-23.	<ul style="list-style-type: none">Self-certified copy of the empanelment certificate issued by CAG to be attached.Mere furnishing the copy of acknowledgement of application for such empanelment will not be a valid submission.
2.2	Audit firm should have its Head /Branch Office in Bihar.	<ul style="list-style-type: none">Self-certified copy of Firm Constitution Certificate issued by ICAI as on the date of Expression of Interest shall be furnished in support of information required under clause 2.2, 2.3 & 2.4.
2.3	Audit firm should be in existence for more than 10 years as on the date of Expression of Interest.	
2.4	At least three (02) partners, one partner having a minimum 10 years of audit experience, other partner should have 5 yrs. of experience and at least Eight (08) CA -Inter qualified audit/article assistants with minimum 02 years of audit experience	

S.N.	Basic Eligibility Criteria	Minimum Requirements
2.5	The Average Annual Turnover [AAT] of the audit firm shall be at least Rs. 25 Lakhs during the last three preceding financial years [namely, 2018-19, 2019-20 & 2020-21].	Self-certified copy of the audited Financial statements with turnover certificate duly certified by Chartered Accountants shall be furnished. [Audited FS & Tax Audit Report wherever applicable need to be furnished]

3. Important Notes

- 3.1. Any firm not qualifying the eligibility criteria elaborated at clause 2 above with minimum requirements need not apply as their Expression of Interest [EoI] shall be summarily rejected.
- 3.2. An audit firm may submit the EoI for more than one assignment up to maximum of 03 assignments with indicated preference, but will be given only one assignment depending upon the ranking and among indicated preferences.
- 3.3. However, a single proposal with clear description of maximum 03 assignments under prescribed tabular format shall be sufficient to indicate the preference for assignments.
- 3.4. Further, this is to be noted that the audit firm having been shortlisted for more than one assignment shall be required to furnish a separate proposal with separate audit team for each assignment for which the Request for Proposal [RFP] will be issued to such shortlisted firm.
- 3.5. The selection of Internal Auditors will be as per consultant guidelines of the World Bank. Shortlisted firms will be asked to submit technical and financial proposal after short listing.
- 3.6. Information regarding fulfillment of short-listing criteria should be provided in tabular form together with the relevant supporting documents in hard copies along with soft copy of the same in CD/Pendrive. Tabular form may be downloaded from the website www.brtps.in. Interested firm may obtain any further information during normal office hours from Monday to Friday.
- 3.7. This assignment is for one year and may be extendable up to a maximum of two years on a yearly renewal basis based on performance and mutual consent of both parties on same terms and conditions including audit fees.
- 3.8. Any disciplinary action/pending cases with ICAI/GoB/Gol over the firm/partner, the firm may be disqualified. A notarized declaration is required to be submitted by the firm.
- 3.9. Expression of Interest with requisite documents should be submitted to the Chief Executive Officer, Bihar Rural Livelihoods Promotion Society (BRLPS), Patna at the address given above in a sealed envelope clearly superscripted as "**EoI for Internal audit of BRLPS for the FY 2022-23**". ***Submission of expression of interest without spiral bound, page numbering, affixing seal of firm & signature of partner on each page of EoI documents shall be summarily rejected.*** Last Date for Submission of Expression of Interests [EoI] is 14th March 2022 till 04:00 PM.

Additional Chief Executive Officer

Evaluation Matrix of the Shortlisting Criteria							
S.N.	Particulars	Details of the Audit Firm			Weightage for Marks		
1.	Brief Profile of the Firm [Mandatory Requirement: Firm Constitution Certificate issued by ICAI as on the date of EoI]	1.1	Name of Audit Firm	:	_____	NA	
		1.2	Address of H.O. [Bihar]	:	_____		
		1.3	Address of Branch [Bihar]	:	_____		
		1.3	Contact Nos.	:	_____		
		1.4	PAN of Firm.	:	_____		
		1.5	GST No. of Firm.	:	_____		
		1.6	TAN of Firm.	:	_____		
		1.7	Date of Incorporation of Firm.	:	____/____/____		
		1.8	Firm Registration No. [FRN] with ICAI.	:	_____		
		1.9	No. of Partners.	:	_____		
		1.10	No. of Audit/Article Assistants.	:	_____		
1.11	Overall Experience of Firm [in Yrs].	:	_____				
2.	Firm empanelment with Comptroller & Auditor General of India for the FY 2022-23 [Mandatory Requirement: Refer para 2.1 under Eligibility Criteria.]		Empanelment No.	:	_____	NA	
			Letter Ref:	:	_____		
3.	Assignment Preference [Optional to indicate a maximum 03 assignments out of total 20 assignments without any order restriction, if any]		Assignment No.	P-1	:	_____	NA
				P-2	:	_____	
				P-3	:	_____	
4.	Average Annual Turnover [AAT] of the firm during last three financial years [in Lakhs] Sub-Criteria for Marks Allocation AAT Rs. 25 Lakhs to Rs. 35 Lakhs : 10 Marks AAT above Rs. 35 Lakhs to Rs. 45 Lakhs : 15 Marks AAT over Rs. 45 Lakhs : 20 Marks [Mandatory Requirement: Refer para 2.5 under Eligibility Criteria.]		FY 2018 - 19	:	_____	20 Marks	
			FY 2019 - 20	:	_____		
			FY 2020 - 21	:	_____		
			Average	:	_____		
5.	Status of the Firm [Mandatory Requirement: Copy of the Firm Constitution Certificate of ICAI as on the date of EoI]	5.1	Partners [Mandatory Requirement: Refer para 2.4 under Eligibility Criteria]	02 partners	:	05 Marks	10 Marks
				Above 02 partners	:	10 Marks	
		5.2	Audit/Article Assistants [Mandatory Requirement: Refer para 2.4 under Eligibility Criteria.]	08 audit/article assistants	:	05 Marks	10 Marks
				Above 08 audit/article assistants	:	10 Marks	
6.	Experience of Internal/ Concurrent /Statutory Audit Assignments [Mandatory Requirements: Contract Completion Certificate along with Work/ Contract Order issued/ executed to be furnished regarding each assignment.]	6.1	Internal/ Concurrent audit assignments of Government Departments/ Externally Aided or World Bank Funded Govt. Projects Each assignment carries 2.5 marks up to maximum 25 marks [Excluding assignment under 6.3 Below]			25 Marks	
		6.2	Statutory Audit assignments of Government Departments/ Externally Aided or World Bank Funded Govt. Projects Each assignment carry 02 marks up to maximum 20 marks			20 Marks	
		6.3	Other Internal/ Concurrent audit assignments of Banks/ PSUs/ Private Sectors. Each assignment carry 01 mark up to maximum 15 marks [other than all above]			15 Marks	
		Under mentioned details for each assignment to be provided in a separate Annexure: Name of Assignments, Name of Client, Cost of Assignment, Year & Period of Assignment, Specific Sector/Department/ Schemes.					
Total Marks						100	